

***Town of Otis***  
**Select Board/ Finance Committee Meeting Minutes**

**Town Hall Conference Room**

***1 North Main Road, Otis, MA***

**Mar 06, 2025**

**6:00 p.m.**

1. ***Call to Order:*** The meeting was called to order at 6:00 pm.
2. ***Present:*** Selectboard-Gary Thomas, Terry Gould, Larry Southard, Town Admin-Brandi Page, Derek Poirier, Stephanie Skinner, Sue Brofman & Diane Dyer. Finance Committee- Jim Crandall & Lisa D'Orazio.
3. ***Approval of Board Minutes:*** Fin Com approved the minutes from their 2/27 meeting.
4. Discussion of Library budget request and long range budget for the operation of the new building. Staffing is and will be one of the key financial challenges. FY26 Library budget approved at \$77,502.00. Discussion of Highway expenditures, hourly rates for crew and capital items. Highway requesting a loader, upgrades to the fuel system and money for paving. Discussion of a new building to be attached to the existing highway garage. Info packet to be pushed out. Discussion of Waste Water expenditures and capital requests. Fy26 is up 10% with realistic figures. Budget was not adequate the last two years. Capital projects include replacing ball valves and air release valves. Both are original to the system.
5. Gary asked Brandi to research PFML for upcoming meeting.

***Meeting adjourned at 8:22 pm.***

Respectfully Submitted,

Brandi Page

Town Administrator